

KELSEYVILLE CEMETERY DISTRICT

BOARD MEETING AGENDA

3375 BELL HILL ROAD, KELSEYVILLE, CA 95451

Regular Board Meeting Minutes - February 11, 2026, at 9:30 AM – Continued

DIRECTORS REPORT: None

SUPERINTENDENT REPORT: Superintendent Brian O'Connell gave a verbal report that the cemetery has been busy and has been working on general maintenance around the District. He reported that he had a burial coming up. He would continue to work on general maintenance.

CLOSED SESSION: None

ADOURN MEETING: The meeting was adjourned at 10:05 AM.

NEXT MEETING: March 11, 2026, at 09:30 AM – Kelseyville Cemetery

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Regular Board Meeting Minutes – February 11, 2026, at 9:30 AM

OPEN MEETING: Called to order at 9:35 am by Chairman Dennis Amendola

BOARD MEMBERS PRESENT: Paul Lauenroth, Dennis Amendola, and Nellie Gustafson

EMPLOYEES' PRESENT: Brian O'Connell, Dustin Correia, and Connie Jimenez

GUEST/CITIZEN INPUT: None

CORRESPONDENCE: Board Chairman , Dennis Amendola, swore in the new Board member Elizabeth Broida.

CONSENT AGENDA:

1. Agenda: Paul Lauenroth made a motion to approve the agenda as presented. Nellie Gustafson second the motion, motion carried (4-0).
2. Minutes: Paul Lauenroth made a motion to approve the minutes of the January 15,2026 meeting as presented. Nellie Gustafson second the motion, motion carried (4-0).
3. Pay Bills – Nellie Gustafson made a motion to approve the financial report to pay bills as presented. Paul Lauenroth second the motion, motion carried (4-0).

OLD BUSINESS:

1. Cal Card – Connie would work with neighboring agencies to complete the application and required documents to submit to the state for approval of the opening of a state cal-card.
2. Board Positions- Ongoing until filled, however we welcomed a new member to the Board and will have one seat remaining open.
3. Cemetery Signage: The County Paint & Signs department completed a total of eight signs for the district.
4. District Security Cameras – We would look into other internet source that would be sufficient to hold the security cameras usage along with other cemetery usage. Starlink is a suggested option but requires a credit/debit card to be linked.

NEW BUSINESS:

Tractor Supply Credit Card – Tractor Supply was unable to cash our check due to their third party declining the check. The store suggested opening a government charge account to order supplies needed for the district. Paul Lauenroth made a motion to approve applying for a Tractor Supply Credit Card. Nellie Gustafson second the motion, motion carried (4-0).